Alumni Email Account

Account Log In

To log into the Alumni Email account go to the Alumni page [http://www.shu.edu/alumni/index.cfm](http://www.shu.edu/alumni/index.cfm) and click on Alumni Email located in the left hand navigation.

On the Alumni Email page click on the “Sign In Now” box to open the MS Live account login page.
Enter your Username/Windows Live ID and Password
Username = Your Email Address (ex. firstname_lastname@alumni.shu.edu)
Password = shuXXXXXXX where X = your full birth date (ex. shu05151975)

Click “Sign In”

After your initial login you will be required to change your password – remember your initial password because it will be needed for certain function and settings (Initial password – shuXXXXXXX where X = your full birth date (ex. shu05151975))

Upon sign you will get a pop up asking you to confirm access – click on “Yes”

Alumni that had their account in the prior system (Email4Life) will be able to receive emails under the old name alum.shu.edu or the new name alumni.shu.edu