

Subject: MS Exchange Account on an Android/Samsung device

Solution: To add mailbox perform the following steps:

1. Go to Apps - Settings – Add Account – Corporate/MS Exchange
2. Will prompt for your email address and password, input your full long email address (i.e. firstname.lastname@shu.edu) and your PirateNet password. Hit Next.
3. Will then prompt for more information:
 - Server address: mail.shu.edu
 - Domain: SHU
 - Username: <shortname>
 - Use secure connection (SSL): actively checked offHit Next.
4. After validating the setting entered you will be prompted with what you wish to sync to your device, please choose according to personal preference.
5. Device will then need permission for server to access device, choose affirmative answer.